



ARP ESSER Health and Safety Plan Guidance & Template

Section 2001(i)(1) of the American Rescue Plan (ARP) Act requires each local education agency (LEA) that receives funding under the ARP Elementary and Secondary School Emergency Relief (ESSER) Fund to develop and make publicly available on the LEA's website a *Safe Return to In-Person Instruction and Continuity of Services Plan*, hereinafter referred to as a *Health and Safety Plan*.

Based on ARP requirements, 90 percent of ARP ESSER funds will be distributed to school districts and charter schools based on their relative share of Title I-A funding in FY 2020-2021. **Given Federally required timelines, LEAs eligible to apply for and receive this portion of the ARP ESSER funding must submit a Health and Safety Plan that meets ARP Act requirements to the Pennsylvania Department of Education (PDE) by Friday, July 30, 2021, regardless of when the LEA submits its ARP ESSER application.**

Each LEA must create a Health and Safety Plan that addresses how it will maintain the health and safety of students, educators, and other staff, and which will serve as local guidelines for all instructional and non-instructional school activities during the period of the LEA's ARP ESSER grant. The Health and Safety Plan should be tailored to the unique needs of each LEA and its schools and must take into account public comment related to the development of, and subsequent revisions to, the Health and Safety Plan.

The ARP Act and U.S. Department of Education rules require Health and Safety plans include the following components:

1. How the LEA will, to the greatest extent practicable, implement prevention and mitigation policies in line with the most up-to-date guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning;
2. How the LEA will ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services;
3. How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC:

- a. Universal and correct wearing of masks;
- b. Modifying facilities to allow for physical distancing (e.g., use of cohorts/podding);
- c. Handwashing and respiratory etiquette;
- d. Cleaning and maintaining healthy facilities, including improving ventilation;
- e. Contact tracing in combination with isolation and quarantine, in collaboration with State and local health departments;
- f. Diagnostic and screening testing;
- g. Efforts to provide COVID-19 vaccinations to school communities;
- h. Appropriate accommodations for children with disabilities with respect to health and safety policies; and
- i. Coordination with state and local health officials.

The LEA's Health and Safety Plan must be approved by its governing body and posted on the LEA's publicly available website by July 30, 2021.* The ARP Act requires LEAs to post their Health and Safety Plans online in a language that parents/caregivers can understand, or, if it is not practicable to provide written translations to an individual with limited English proficiency, be orally translated. The plan also must be provided in an alternative format accessible, upon request, by a parent who is an individual with a disability as defined by the Americans with Disabilities Act.

Each LEA will upload in the eGrants system its updated Health and Safety Plan and webpage URL where the plan is located on the LEA's publicly available website.

The ARP Act requires LEAs to review their Health and Safety Plans at least every six months during the period of the LEA's ARP ESSER grant. LEAs also must review and update their plans whenever there are significant changes to the CDC recommendations for K-12 schools. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

LEAs may use the template to revise their current Health and Safety Plans to meet ARP requirements and ensure all stakeholders are fully informed of the LEA's plan to safely resume instructional and non-instructional school activities, including in-person learning, for the current school year. An LEA may use a different plan template or format provided it includes all the elements required by the ARP Act, as listed above.

* The July 30 deadline applies only to school districts and charter schools that received federal Title I-A funds in FY 2020-2021 and intend to apply for and receive ARP ESSER funding.

Additional Resources

LEAs are advised to review the following resources when developing their Health and Safety Plans:

- [CDC K-12 School Operational Strategy](#)
- [PDE Resources for School Communities During COVID-19](#)
- [PDE Roadmap for Education Leaders](#)
- [PDE Accelerated Learning Through an Integrated System of Support](#)
- [PA Department of Health - COVID-19 in Pennsylvania](#)

Health and Safety Plan Summary: Forbes Road Career and Technology Center

Initial Effective Date: August 27, 2021

Date of Last Review: August 23, 2021

Date of Last Revision: August 23, 2021

1. How will the school, to the greatest extent practicable, support prevention and mitigation policies in line with the most up-to-date guidance from the CDC for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning?

Forbes Road Career and Technology Center (FRCTC) will continue to consult with its sending school districts and Allegheny County health professionals before making any decisions regarding safe, in person operations within our facilities. Facilities and practices will be adapted to the extent possible to ensure that appropriate prevention and mitigation processes are followed. The school will also continue to monitor the recommendations from state and federal officials regarding best practices for keeping students safe and healthy.

2. How will the school ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services?

Educational models will be adapted to the needs of the students as appropriate including virtual if needed. Social, emotional, mental health and other needs will be monitored and provided by school health providers, counselors, and contracted specialists when needed. Food service will be provided using various models as appropriate to the situation, including the availability of free meals if needed for students throughout the entire year.

3. Use the table below to explain how the school will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC.

ARP ESSER Requirement	Strategies, Policies, and Procedures
a. Universal and correct wearing of <u>masks</u> ;	The plan is to have all students and staff wear masks while indoors unless eating. While eating, students and staff will maintain a safe distance from each other.

ARP ESSER Requirement	Strategies, Policies, and Procedures
	<p>Face coverings must be worn as to cover the mouth and nose.</p> <p>Face masks are a recommended mitigation strategy in the Pennsylvania's Public Health Guidance for K-12 which is jointly issued by the Pennsylvania Department of Education and the Department of Health.</p>
<p>b. <u>Modifying facilities to allow for physical distancing</u> (e.g., use of cohorts/podding);</p>	<p>FRCTC will continue to find ways to maximize the space used in our buildings to ensure a minimum of 3-feet of social distancing for all students, staff, and faculty. We will remove excess furniture as possible and limit their movement of students where appropriate.</p>
<p>c. <u>Handwashing and respiratory etiquette</u>;</p>	<p>Hand sanitizing dispensers have been installed in entrance of each classroom. Educators and students will be allowed additional time to confirm that proper handwashing technique is always being followed. CDC signage will be displayed throughout buildings on proper handwashing and cough/sneeze etiquette.</p>
<p>d. <u>Cleaning and maintaining healthy facilities, including improving ventilation</u>;</p>	<p>Each high-touch surface will be thoroughly cleaned daily. Additionally, common spaces, such as cafeterias, will be sanitized after each use. Additional disinfecting in high traffic areas will be reinforced as needed.</p>
<p>e. <u>Contact tracing in combination with isolation and quarantine</u>, in collaboration with the State and local health departments;</p>	<p>School administrators will continue to conduct direct contact tracing and will isolate students who are known close contacts until parents or guardians pick up the students. Required quarantine times will be reasonably enforced as directed by PA Department of Health Communication with the Department of Health will occur as needed. All affected will be notified, and where appropriate based on CDC guidelines, asked to quarantine</p>
<p>f. <u>Diagnostic and screening testing</u>;</p>	<p>Parents are asked to perform cursory screenings of their children prior to each school day and any student or staff member feeling ill is asked to remain home. Students / staff becoming ill during the school day will be directed to the school office / administration for symptom</p>

ARP ESSER Requirement	Strategies, Policies, and Procedures
	and temperature screening. The administration will then contact parents to advise them of the next steps.
g. Efforts to provide <u>vaccinations to school communities</u> ;	We are working closely with the Intermediate Unit and local health officials to guarantee that the vaccine is available to all district stakeholders and we are encouraging all stakeholders to receive the vaccine.
h. Appropriate accommodations for students with disabilities with respect to health and safety policies; and	Students with disabilities documented in an Individualized Education Plan or Section 504 plan will continue to receive tailored accommodations deemed necessary, appropriate, and feasible by their instructors, teachers, and special education support team. The FRCTC special education team is meeting regularly with building staff to promote sensitivity to any accommodations or needs of individual students being mindful to account for needs related to Covid mitigation and prevention.
i. Coordination with state and local health officials.	FRCTC has been tracking county Covid rates and vaccination rates. We will continue to seek the guidance of the county professionals, as well as state and Federal agencies as we revisit and revise our school health and safety plans. The FRCTC Administrative Director will continue to meet regularly with members of the Allegheny Intermediate Unit and other school leaders on a regular basis.

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for Forbes Road Career and Technology Center reviewed and approved the Health and Safety Plan on August 26, 2021

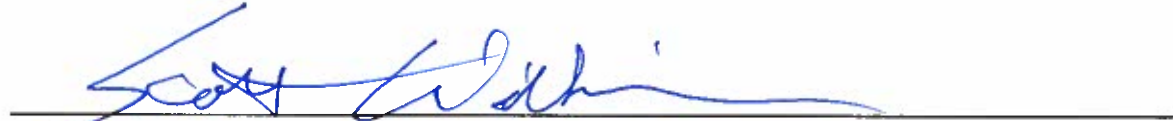
The plan was approved by a vote of:

Yes

No

Affirmed on: August 26, 2021

By:



(Signature of Board President)*

Scott Williams

(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.